

Purchasing Policy for Monthly Billed Services

1. Purpose and Scope:

This Purchasing Policy for Monthly Billed Services outlines the procedures and guidelines for acquiring and managing services billed on a monthly basis. It applies to all employees, departments, and divisions within the organization and is designed to ensure cost-effective and efficient procurement of services while maintaining compliance with applicable laws and regulations.

2. Responsibilities:

Approval:

This Purchasing Policy for Monthly Billed Services is approved when a package is purchased and the customer is aware that our packages auto renew and is the customers responsibility to cancel.